

**MINUTES OF A PUBLIC MEETING
OF THE
CAMP VERDE FIRE DISTRICT GOVERNING BOARD MEETING HELD
December 15, 2011**

Pursuant to notice, a regular meeting of the Camp Verde Fire District was called to order at 2:31 P.M. on Tuesday December 15, 2011.

Present: Gwen Gunnell- Chairperson
 Jack Blum- Board Member
 George Kleindienst- Board Member
 Linda Welsch – Board Member

Chairperson Gunnell asked Board Member Welsch to lead us in the Pledge of Allegiance. After the Pledge, Chairperson Gunnell made a call to the public. There were no comments or complaints from the public.

Chairperson Gunnell presented the next item on the agenda to be the approval of minutes from the Regular Meeting on November 17, 2011. After discussing the Minutes, Board Member Welsch requested that the minutes need to be more detailed. Board Member Kleindienst agrees with the request. Board Member Kleindienst made a motion to approve the Minutes from the November 17, 2011, Regular Meeting, Board Member Welsch seconded. Motion passed unanimously.

Chairperson Gunnell requested the Fire Chief's report. Chief Young informed the Board that A-812 was now in service and A-811 was sent in for and is expected to be back around March. Chief Young also stated that we now have two Engine Bosses, Greg Hopf and Jon Hilton. He also mentioned that our Promotional Testing for a Captain had started and was to be finished on Friday, December 16, 2011.

Chairperson Gunnell requested the Financial Report. Ms Cook proceeded with her Financial Report, She stated that the ambulance billing is down for the second month in a row but we are still ahead for the year. She said we collected more in taxes than what was budgeted and that we are now starting to order items that were budgeted for. She also said that there are a few errors in numbers with her budget in QuickBooks but in July we will have a new version of QuickBooks installed to help with accuracy along with starting a new company since our QuickBooks file is so large.

Chairperson Gunnell presented the next item on the agenda to be the discussion and possible action on accepting the Certificate of Authority, the Consent and Waiver, the Addendum to the Lease/Purchase Agreement and Resolution 2001-002 from Bill Whittington for the financing with NB / AZ Public Financial Services, Ms Cook informed the Board that Bill Whittington had worked with NB / AZ Public Financial Services in that past, Mr. Whittington would like to see the changes made, addressed in his addendum.

Board member Blum wanted to know if these were all the changes, Board Member Kleindienst said he would do what the lawyer is recommending. Ms. Cook stated that the loan has been extended until December 21, 2011. Board Member Blum made a motion to accept the Certificate of Authority, the Consent and Waiver, the Addendum to the Lease / Purchase Agreement and Resolution 2011-002 from Bill Whittington for the financing with the NB / AZ Public Financial Services. Board Member Welsch seconded. Motion passed unanimously.

Chairperson Gunnell presented the next item on the agenda to be the discussion and possible action on hiring Mark Tranchina of MWT Consulting as the Project Manager for the remodel of the property at 494 S Main Street.

Board Member Blum thought it would be good to have Mark Tranchina as the Project Manager to take the load off of the Chief.

Board Member Welsch stated that this would be an unneeded expense and would cost extra with his travel expenses, and thinks this should go out to bid and is too much money.

Chairperson Gunnell thought that Michael Taylor would call on experts in the field and doesn't think we would need a middle man.

Board Member Kleindienst feels that this is already in Michael Taylor's agreement and we are already paying for it. It was discussed to have a Building Committee or a Design Team that could assist the Chief with the project. No Action was taken.

Chairperson Gunnell presented the next item on the agenda to be the discussion and possible action on setting a date and time for a Special Meeting on December 20, 2011 for approval of the yearly audit, Robyn Cook informed the Board that this Audit needed to be approved before December 31, 2011 because of yearly reports due, as she will be on vacation through January 3, 2012. Board Member Kleindienst made a motion to have a Special Meeting December 20, 2011 at 8:00 A.M., Board Member Blum seconded. Motion passed unanimously.

Chairperson Gunnell requested for a motion to adjourn. Board Member Blum made a motion to adjourn. Board Member Kleindienst seconded, motion passed unanimously. Meeting adjourned at 3:31 P.M.

Steve Darby
Clerk