

**MINUTES OF A PUBLIC MEETING  
OF THE  
CAMP VERDE FIRE DISTRICT GOVERNING BOARD MEETING HELD  
January 20, 2011**

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Pursuant to notice, a regular meeting of the Camp Verde Fire District was called to order at 14:30 PM on Thursday, January 20, 2011.

Present:           Gwen Gunnell- Chairperson  
                      Steve Darby- Clerk  
                      Jack Blum- Board Member  
                      Theresa Cochrane- Board Member  
                      Mike Wingate- Board Member

After roll call, Chairperson Gunnell asked for a motion to approve the minutes of the Regular Meeting on December 2, 2010. Board Member Blum made a motion to approve the minutes of the Regular Meeting on December 2, 2010, including the amended section where Board Member Wingate spoke in regards to Chief Young and his status as Chief. Clerk Darby seconded. All motions were passed unanimously.

After the approval of all minutes proposed on the Agenda, Chairperson Gunnell made a call to the public for any and all items that would be of concern not on the agenda for this meeting. Camp Verde Fire District Lead Mechanic/Instructor Dale Wagner formally presented each participant of the 2010 Engineer's Academy with a certificate of completion.

Chairperson Gunnell requested of Chief Young a presentation of the Fire Chief's Report and the Financial Report as it was on the agenda to present. Chief Young carried out the Chief's report and asked the Administrative Manager, Robyn Cook to present the Financial Report.

Chairperson Gunnell presented the next item on the agenda regarding a discussion on the AFDA conference held January 14<sup>th</sup> & 15<sup>th</sup>.

Chairperson Gunnell presented the agenda item regarding the discussion and possible action of setting up a Retreat for Board Members, for the purpose of providing an update on where Camp Verde Fire District is today. Chairperson Gunnell asked for a motion regarding this item. Board Member Cochrane made a motion to set up a Retreat on the possible date of February 9<sup>th</sup> or 11<sup>th</sup> at a local facility that would be free of charge, for the entire working day. Board Member Blum seconded. Motion passed unanimously.

Chairperson Gunnell presented the agenda item regarding the discussion and possible action on assigning a Board Member to present By-Laws, Code of Conduct, Board Commitments, and Board Responsibilities to be adopted by the Board at a later date. Chairperson Gunnell asked for a motion regarding this item. Clerk Darby made a motion to review the items and make recommended changes and/or additions at the

upcoming Retreat, in regards to the present By-Laws, Code of Conduct, Board Commitments, and Board Responsibilities. Board Member Wingate seconded. Motion passed unanimously.

Chairperson Gunnell presented the agenda item regarding the discussion and possible action on the approval of applying for the 2010 Fire and Prevention Grant for the public education program. Fire Marshall Rice presented a brief overview on the grant. Chairperson Gunnell asked for a motion regarding this item. Board Member Blum made a motion to approve applying for the 2010 Fire and Prevention Grant. Board Member Cochrane seconded. Motion passed unanimously.

Chairperson Gunnell presented the agenda item regarding the discussion and possible action on the Letter to the Governing Board for the portion of the 2009-2010 Annual Audit. Chairperson Gunnell asked for a motion regarding this item. Board Member Blum made a motion to accept the letter and audit as presented by Regier Carr & Monroe, LLP. Clerk Darby seconded. Motion passed unanimously.

Chairperson Gunnell Gunnell presented the agenda item regarding the discussion and possible action on the approval to correct Camp Verde Fire & EMS to Camp Verde Fire District with DHS in regards to the CON. Chairperson Gunnell asked for a motion regarding this item. Board Member Blum made a motion to change the name with DHS to Camp Verde Fire District in regards to the CON. Clerk Darby seconded. Motion passed unanimously.

Chairperson Gunnell asked for a motion to carry into an EXECUTIVE SESSION, for the discussion on the Fire Chief's salary and contract in relation to Chief Young. Board Member Blum made a motion for an EXECUTIVE SESSION. Clerk Darby seconded. Motion passed unanimously.

**The EXECUTIVE SESSION started at 15:45 PM.**

Chairperson Gunnell called the regular meeting back in order at 16:31 PM.

Chairperson Gunnell asked for a motion in regards to the Fire Chief's salary and contract in relation to Chief Young. Board Member Blum made a motion to accept the Chief's salary and contract as amended and appoint Chief Clayton Young as permanent Chief. Clerk Darby seconded. Motion passed unanimously.

With no further input from the Firefighters or the public, the meeting was adjourned at 16:39 PM.

Steve Darby  
Clerk